



MAINTENANCE

Please call 617-783-8888 x 221 or you may place your request online at www.actionvest.com.

EMERGENCIES

ActionVest Management Corporation has a maintenance staff on-call for emergencies 24 hours a day, seven days a week. If you have an emergency during regular business hours, please call 617-783-8888, x 221. If an emergency should arise after hours, please call **617-783-8881** and our answering service will contact the on-call personnel to handle your emergency as quickly as possible.

Some Examples of an emergency:

- No Heat
- No Hot Water
- No Water
- No Power
- Sink or Tub Clog (slow draining does not apply)
- Major Leak or Flood
- Break-In (after calling **911**)
- Fire (after calling **911**)
- Lock-Out (Lock-out fee will apply)

If you feel as though the emergency is beyond Property Management boundaries, please call **911**.